

Staff Senate Meeting Agenda
Wednesday, July 21st, 2021 @ 2:00pm

1. Call to Order
2. Roll Call
Welcome New Senators!
3. Routine Business:
 - a. Meeting Minutes
 - b. Treasurer's Report
 - c. Shared Governance Committee Updates
4. Old Business:
 - a. PROPS—Proudly Recognizing Our Pack Staff
Update on Staff Appreciation Subcommittee efforts
5. New Business:
 - a. Officer Elections (paper/pencil ballot)
 - i. President
 - ii. Vice President
 - iii. VP Public Relations
 - iv. Secretary
 - v. Treasurer
 - b. Staff Senate Group and Individual Photos immediately following this meeting.
6. Announcements and Reminders: Next meeting Aug 18, 2021

Staff Senate Meeting Agenda
Wednesday, June 16, 2021 @ 2:00pm
Virtual Meeting

1. Call to Order
2. Roll Call
3. Routine Business:
 - a. Meeting Minutes
 - b. Treasurer's Report
 - c. Shared Governance Committee Updates
4. Guest Speakers:
 - a. Dr. Lori Winn Assistant Vice Chancellor for Human Resources, Update on Classified Pay Plan and position changes for IT, UPD and Skilled Trades positions.
 - b. Brad Phelps University Council ASU System Office, Update on Telecommuting Policy adopted by the Board of Trustees.
5. New Business:
 - a. EEO 70 Special Election is in voting stage.
 - b. Calendar dates set for FY22 meetings.
 - i. July 21, 2021
 - ii. August 18, 2021
 - iii. September 15, 2021
 - iv. October 20, 2021
 - v. November 17, 2021
 - vi. December 15, 2021
 - vii. January 19, 2022
 - viii. February 16, 2022
 - ix. March 16, 2022
 - x. April 20, 2022
 - xi. May 18, 2022
 - xii. June 15, 2022
 - xiii. July 20, 2022
6. Upcoming Events: Election of Staff Senate Officers and replacement of parliamentarian.

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7. Announcements and Reminders: Next meeting July 21, 2021

Staff Senate Meeting Minutes
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1. Call to Order – 2:00 by Rebecca Oliver

2. Roll Call – Jerilyn Bowman, Angela Daniels, David Engelken, Pat Glascock, Pam Graham, David Hakenewerth, Loretta Fulton Proxy for Leigh Anne Hall, Deanna Harris, Freddy Hawkins, Bekah Hickman, Sherry Hufstедler. Tiffany Johnson, Amber Jordan, Tabatha Simpson farrow proxy for Kelli Listenbee, Lana Martin, Tiffany Mosely, Cathy Naylor, Herb Ogles, Rebecca Oliver, Kelly Ponder, Beth Robison, Lisa Reeves, Jennifer Salo, Tracy Simson, Blake Walker, Elizabeth Wakefield, Alyssa Wells, Dominick White, Jon Carvell, Anika Wilson Rush

3. Routine Business:
 - a. Meeting Minutes – presented, motion to accept by Tracy Simpson, Seconded by Herb Ogles, All approved.
 - b. Treasurer’s Report – presented by Pam Graham. No comments made.
 - c. Shared Governance Committee Updates - none

4. Guest Speakers:
 - a. Dr. Lori Winn Assistant Vice Chancellor for Human Resources, Update on Classified position changes for IT, UPD and Skilled Trades positions.
 - i. The University will be giving merit bonuses to employees and classified positions will receive a pay plan adjustment. Non Classified Employees will be receiving a merit salary adjustment. Average adjustment was 2%.
 - ii. Three Groups IT, UPD and Skilled Trades have been transitioned from classified pay plan into the non-classified pay plan.
 - iii. Rebecca mentioned that if you have concerns about the evaluation process or performance reviews ask HR.
 - iv. Lori reiterated that there are definitions for the different rating categories and if there is a disagreement between employees and supervisor these should be discussed in advance.
 - v. Bonus will be distributed June 30th and added to your regular pay. 9 and 10 month employees will receive a separate check since they are currently not in active employment status.

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- vi. The additional bonus for pandemic worker is for classified positions that worked through the pandemic while everyone else was sheltering at home.
- b. Brad Phelps University Council ASU Systems Office, Update on telecommuting policy.
 - i. Brad introduced Mark Ohrenberger.
 - ii. The board approved the telecommuting policy and now each campus must define which position are available and how that structure will work. The work on policies and procedure for each campus will begin.
 - iii. Rebecca screen shared the policy that was approved by the board and Brad Phelps walked us through this.
 - iv. Rebecca provided the link for the policy.
 - v. Brad though that the policy for the Jonesboro campus may be in place by Fall, but it still needs to be finalized and reviewed,
 - vi. It is expected that most positions will still be traditional and it will be more the exception to allow telecommuting.
 - vii. This policy is not meant to supplement FMLA. Health and family situations will still need to be handled with FMLA. Telecommuting is expected to be a long term arrangement.
 - viii. The policy does not dictate a 40 hour week but that is the expectation but it has been left to each campus to decide. The Jonesboro campus is expecting a commitment to work from home all week.

5. New Business:

- a. EEO 70 special election is in voting stage.
- b. Calendar dates set for FY22 meetings.
 - i. July 21, 2021
 - ii. August 18, 2021
 - iii. September 15, 2021
 - iv. October 20, 2021
 - v. November 17, 2021
 - vi. December 15, 2021
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 - ix. March 16, 2022
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- xi. May 18, 2022
- xii. June 15, 2022
- xiii. July 20, 2022

- c. Everyone thanked the service for those senators that are rolling off and mentioned they could keep their name plates.
6. Upcoming Events: Election of officers and replacement of parliamentarian.
7. Announcements and Reminders: Next meeting July 21, 2021
8. Lana commented that the runners early in the morning dominate the roadway and don't really follow the right of way rules.

Motion was made and meeting was adjourned.

2021-2022 A-State Staff Senate

Professional/Non-Faculty (EEO 10/30)

David Hakenewerth	2022
Tiffany Mosley	2022
Cathy Naylor	2022
Jennifer Salo	2022
Blake Walker	2022
Alyssa Wells	2022
Pat Glascock	2023
Sherry Hufstedler	2023
Kelli Listenbee	2023
Christine Perry	2023
Himaja Balakrishnan	2024
Sandra Bramblett	2024
Whitley Green	2024
Melissa Jackson	2024
Christina Kostick	2024
Hope Phillips	2024

Technical/Para-Professional (EEO 40)

David Engelken	2022
Leigh Anne Hall	2022
Deanna Harris	2023
Kelly Sabin	2024
Madeline Ragland	2024
Robby Davenport	2024

Secretarial/Clerical (EEO 50)

Beth Robison	2023
Natalie Turney	2023
Pam Graham	2023

Skilled Crafts (EEO 60)

Freddie Hawkins	2022
Herbert Ogles	2023
Chad Moss	2024

Service/Maintenance (EEO 70)

Cheryl Richey	2022
Lana Martin	2023
Lisa Reeves	2023

Past-President

Rebecca Oliver	2021 (will continue to serve in 21-22)
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Parliamentarian

Vacant



**Staff Senate Treasurer's Report
June 30, 2021**

<u>University E & G Accounts</u>		<u>Beginning Balance</u>	<u>Debit/ Credit</u>	<u>Remaining</u>
Staff Senate 110000-120008-1630	Beginning Forward	\$1,719.36		
	New Senator Polo's		(364.29)	
	Balloons & accessories		(305.90)	
	New Desk Name Plates/holders - 32		(480.00)	
	Polo - 1		(41.51)	
	New Staff Senate T-Shirts - 32		(479.40)	
				<u>\$48.26</u>
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Santa's Wolves Agency Account 930002-390000-5000	Balance Forward	\$ 2,505.09		
				<u>\$2,505.09</u>
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ASU Foundation Accounts				
Santa's Wolves 200067	Balance Forward	\$ 22,652.24		
	June Contributions (Payroll)		610.91	
				<u>\$23,263.15</u>
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Staff Senate Discretionary 200069	Balance Forward	\$23,880.72		
	June Contributions		-	
				<u>\$23,880.72</u>
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Staff Senate Education Assistance 230139	Balance Forward	\$3,466.47		
	June Contributions		109.96	
				<u>\$3,576.43</u>
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